



**Approved Minute of the meeting of the National Joint Negotiating Committee –Side Table (Support) held on Thursday 15 September 2016 at 1315 hrs in EIS Head Office, 46 Moray Place, Edinburgh**

<b>In Attendance</b>	
Chris Greenshields	Staff Side (Chair)
John Gallagher	“ “
Shirley Sephton	“ “
Cal Waterson	“ “
Susan Bald	Management Side
Elaine Hart	“ “
Alex Linkston	“ “
Liz McIntyre	“ “
Debbie Kerr	Management Side Secretary
Jillian Cheape	Management Side Observer

### **27/16 Apologies**

Staff Side Chair welcomed all to the meeting, and noted apologies from Elaine Dougall.

### **28/16 Minutes of Previous Meetings**

The minutes of 25<sup>th</sup> August 2016 were approved as a true and accurate minute of the meeting.

It was noted that there was a shared aspiration that moving forward papers would be issued in sufficient time for both sides to consider these and have an opportunity to consult prior to meeting being held.

### **29/16 Matters Arising**

The Staff Side requested that facility time, both local and national, be added to the work plan with a group to be set up to look at this.

The Staff Side requested that Living Wage be added to the agenda as a standing item and that they would be expecting a report on progress with the Living Wage and accreditation prior to the next meeting.

The Staff Side requested that an early meeting of the leave working group be arranged to discuss the ongoing concerns over the application of the 2015 agreement for 27 day minimum annual leave entitlement and other matters associated with leave. The Management Side agreed to arrange this meeting at the earliest opportunity.

The Staff Side requested further clarification and agreement from John Gribben on how the flat rate £100 had been paid.

The Staff Side advised that names for the working groups had now been provided to John Gribben and they looked forward to the establishment of these groups.

### **30/16 Pay**

The Management Side advised the Staff Side that there was no amendment to the last offer.

The Staff Side advised the Management Side that the strike day on 6<sup>th</sup> September had been successful and that if there was no movement on the current offer further strike and other action would be announced. This action would also be supported by GMB members.

The Staff Side noted that they had written to College Principals on three occasions and had failed to receive any response. The Staff Side requested that a written response on the rationale for the pay award be provided to them.

The Management Side agreed to take back the questions raised by the Staff Side and provide a written response.

### **31/16 Workforce for the Future**

The Staff Side advised that as the paper had only been received that day that they would be deferring this item to the next meeting. The Staff Side added that it may be more appropriate to have a separate forum in which to discuss items of this nature. They welcomed the invitation to be involved in an early draft and to take part in collaborative and constructive work however, noted that the main business of the meeting would need to be concluded before moving on to a modernisation arena.

The Management Side acknowledged that this would be a constructive mechanism in which to take this work forward.

### **32/16 Date of Next Meeting**

The date of the next meeting was left to be arranged