

**Approved Minute of the meeting of the National Joint Negotiating Committee –Side Table Support Staff held on Thursday 25 August 2016 at 1400 hrs in City of Glasgow College, Riverside Campus, Glasgow.**

**In Attendance**

Liz McIntyre	Management Side (Chair)
Susan Bald	“ “
Jillian Cheape	“ “ Observer
Elaine Hart	“ “
Shona Struthers	“ “ Observer
John Bowman	Staff Side
Martin Clark	“ “
Elaine Dougall	“ “
George Rice	“ “
Shirley Sephton	“ “
Cal Waterson	“ “
John Gallagher	Staff Side Secretary
Debbie Kerr	Management Side Secretary

**21/16 Apologies**

Management Side Chair welcomed all to the meeting, and noted apologies from Alex Linkston and Chris Greenshields. Cal Waterston advised that he would be leaving the meeting at 1500.

**22/16 Minutes of Previous Meetings**

The minutes of 21<sup>st</sup> March 2016, 12<sup>th</sup> May 2016, 19<sup>th</sup> May 2016 and 16<sup>th</sup> June 2016 were approved as a true and accurate minute of the meetings.

It was noted that there was a shared aspiration that moving forward papers would be issued in sufficient time for both sides to consider these prior to meeting being held.

**23/16 Matters Arising**

The Staff Side asked that both National and Local Facility time was built in to the work plan.

The Staff Side requested that the Employers’ Association Staff seek to provide an update on the progress towards paying and accreditation of the Living Wage from all Colleges.

The Staff Side advised that it is their understanding that there remains inconsistency in the application of the 2015 agreement around leave and they agreed to work with John Gribben on this. It was noted that the reformation of the Working Group on Leave would be a useful way forward for this.

The Staff Side requested further clarification and agreement from John Gribben on how the flat rate £100 had been paid.

**24/16 Update on Pay Offer**

The Management Side advised the Staff Side that there was no amendment to the last offer.

The Staff Side acknowledged that they had received the revised offer during the summer and welcomed the movement however, confirmed that this offer had been rejected.

Following a discussion on the offer and the expectations of Staff the Management Side agreed to take the Staff Sides comments back the Employers’ Association on 5<sup>th</sup> September and raise the pay offer with them again.

The Staff Side welcomed this and confirmed that this would be an appropriate timescale for potential strike action to be averted.

**25/16 NJNC STS Work Plan**

The Staff Side confirmed that they were content with the proposed work plan and noted that they were keen to get on with this work.

Both sides had had separate meetings with government Ministers and both had been informed that there is no money for this work or to implement any changes as a result of this work.

Both sides agreed that they were committed to joint working towards a shared aspiration which is manageable within the resources available.

It was noted that the Management Side had provided names to John Gribben of the individuals available within the sector to support this work and the Staff Side committed to providing names from their side.

It was agreed that once this had been done then work on the work plan could commence. It was noted that these work streams would require direction, remits and deadlines in order to progress their work.

**26/16 Date of Next Meeting**

Thursday 15<sup>th</sup> September 2016 at Edinburgh College